

Monthly Town Board Meeting – July 13, 2021

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

6 in Attendance

Chairman Curns called the meeting to order immediately following the conclusion of the Public Hearing. Notification of this meeting was given to the Press on July 1, 2021 and the final agenda was posted in the three designated places on July 9, 2021.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a)June 8, 2021 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the June 8, 2021 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b)June 14th Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the June 14th Special Town Board Meeting Minutes as printed. Motion carried.

(c)June 17th Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the June 17th Special Town Board Meeting Minutes to award contracts for road construction projects as printed. Motion carried.

(d)June 24th Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the June 24th Special Town Board Meeting Minutes as printed. Motion carried.

Treasurer: (a)Approve Monthly Treasurer’s Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the June 30, 2021 Treasurer’s Report as read & printed. Motion carried. **(b)Approve: Opening New Bank Account for ARPA – Local Fiscal Recover Funds:** Due to the rules of accepting funds, a new designated bank account needed to be opened. Supervisor Shaw made a motion to approve opening a Business Money Market Account for the ARPA Funds. Second to the motion was made by Supervisor Manske & the motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 28429 through 28453 dated June 9, 2021 through July 13, 2021, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,188.80; Wisconsin Quarterly Withholding of \$309.60 & the June 16th We Energies Invoice of \$257.64; for a total of **\$27,223.57**. Second to Chairman Curn’s motion was made by Supervisor Manske and the motion carried.

Public Forum - Town of Mukwa Residents: None

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Received one notice from Animal Control Officer. Dog taken to Wolf River Veterinary Clinic & picked up by owner. **(b)Citation Letter/s:** None

Building Inspector: (a)Monthly Report: Report read by Supervisor Shaw. Motion to accept the July Building Inspector Report as printed & read was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried. **(b)Adopt: Amendment Two to Fee Schedule – Ordinance 1-96:** Motion to Adopt Amendment Two to Fee Schedule of Ordinance 1-96 – The Uniform Dwelling Code was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried

Amendment Two to Fee Schedule - Ordinance 1-96

The Town Board of Mukwa is amending the following ordinance fee schedule; Paragraph 1.7(1)(2) of Ordinance 1-96 – The Uniform Dwelling Code.

Amendment Two to Ordinance 1-96 is adopted pursuant to authorization of Chapter 101-Wisconsin Uniform Dwelling Code, Department of Safety & Professional Services, Regulation of Industry, Buildings & Safety, of the Wisconsin State Statutes.

The Town Board of Supervisors of the Town of Mukwa, Waupaca County, Wisconsin do ordain that building permit fees be assessed as follows:

One- & Two-Family Dwellings and Accessory Structures

All fees listed in this section are split as follows: Inspector – 65% / Town – 35% + State Stamp fee
\$320.00 Base Fee - For new one- and two-family dwellings up to 800 square feet finished interior area, including finished basements. A finished basement has a finished ceiling. This fee does not include garages, unfinished basements, breezeways, porches, or decks. The fee for a duplex dwelling shall be calculated as for a single-family dwelling.

Additional Fees:

- \$.25 / Sq Ft** - any finished area in excess of 800 square feet.
- \$.10 / Sq Ft** – unfinished areas including garages, breezeways, porches, decks, and unfinished basements.
- \$20.00** – each additional inspection (in excess of 8)
- \$35.00** – Uniform Dwelling Code Permit Seal (based on current price from Document Sales)

Manufactured Dwellings –

Manufactured dwellings or manufactured homes on a crawl space (with unbalanced fill) or on a basement, shall be the base fee for any closed panel manufactured areas and full fee for site-built areas. Manufactured homes using an existing slab or with new slab construction with home installation shall be charged \$200.00, which includes up to 3 inspections.

Other Fees:

All fees listed in this section are split as follows: Inspector – 75% / Town 25%
New Home Plan Review - \$100.00

Exterior House Additions:

0-800 Sq. Ft.	\$375.00
801+ Sq Ft.	(To be reviewed as a dwelling)
Interior Remodeling \$5000+ With Structural Changes	\$300.00
Interior Remodeling \$5000+ Without Structural Changes	No Charge-Contact Town Clerk
Accessory (i.e., Decks, etc.)	\$100.00
Window or Siding Replacement with Structural Changes	\$50.00

SECTION 6. The Town Clerk is directed to send a copy of this ordinance and the plan amendment to the parties listed in Section 66.1001(4)(b) of the *Wisconsin Statutes*.

SECTION 7. This Ordinance shall take effect upon passage by a majority vote of the full membership of the Town Board and publication or posting as required by law.

The above and foregoing ordinance was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on the **13th** day of **July, 2021**.

Aye: 3 /s/Chairman, Jim Curns
No: 0 /s/Supervisor #1, Lee Shaw
/s/Supervisor #2, Matt Manske

ATTEST: I hereby certify that is a true copy of an Ordinance adopted by the Town Board on the 13th, Day of July, 2021.

/s/Jeanette Zielinski, Municipal Clerk
Code of Ordinance Published: 06.17.2021
Posted at:
Northport Convenience Center: 07.13.2021
Bean City Bar & Grill: 07.14.2021
Mukwa Town Hall: 07.13.2021
Adoption of Ordinance Published: 07.15.2021 www.mukwa.us

(a)Adopt – Resolution 80-1-2021 – Adopting the Waupaca County All Hazards Mitigation Plan: Motion to Adopt Resolution 80-1-2021 – Adopting the Waupaca County All Hazards Mitigation Plan was made by Supervisor Shaw with a second to the motion made by Supervisor Manske & the motion was carried.

RESOLUTION 80-1-2021

ADOPTING THE WAUPACA COUNTY ALL HAZARDS MITIGATION PLAN

FISCAL IMPACT: None

WHEREAS, the Town of Mukwa recognizes the threat that natural hazards pose to people and property; and **WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted all hazards mitigation plan is required by FEMA as a condition of future grant funding for mitigation projects; and

WHEREAS, the Town of Mukwa participated jointly in the planning process with Waupaca County and local units of government within the County to prepare an All Hazards Mitigation Plan; and notice of the completed plan was published indicating the All Hazards Mitigation Plan is available for review and will be kept permanently in the Waupaca County Emergency Management Office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Mukwa adopts the Waupaca County All Hazards Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, that the Waupaca County Emergency Management Department will submit, on behalf of the Town, the adopted All Hazards Mitigation Plan to Wisconsin Emergency Management and Federal Emergency Management Agency officials for final review and approval. Minor changes been made upon advice from Wisconsin Emergency Management and Federal Emergency Management Agency will not require re-adopting this resolution.

The above and foregoing Resolution was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at the Monthly Town Board Meeting held on the 13th day of July, 2021.

Aye: 3 /s/Chairman, Jim Curns
No: 0 /s/Supervisor #1, Lee Shaw
/s/Supervisor #2, Matt Manske

I hereby certify that this is a true copy of a Resolution passed by the Town Board of the Town of Mukwa, on the 13th day of July, 2021.

/s/Jeanette Zielinski, Municipal Clerk

Posted: July 14, 2021
Mukwa Town Hall
Bean City Bar & Grill
Northport Convenience Center
Town of Mukwa Website: www.mukwa.us

(b)Rescind – Resolution 72-4-2015 – Adopting the Waupaca County All Hazards Mitigation Plan: Motion to Rescind Resolution 72-4-2015 – Adopting the Waupaca County All Hazards Mitigation Plan was made by Supervisor Shaw with a second to the motion made by Supervisor Manske & the motion was carried.

Operator License Approval – Wolf River Trips & Campground – Paige Faucher: A motion to approve the issuance of an Operator License to Paige Faucher for Wolf River Trips & Campground was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Roads: (a)Monthly Report: Ongoing mowing & patching. Cut-Off Road culvert discussion – noted that the culvert approximately 500 – 600 feet from Hutchison Road (near Meyer’s) shoulder was going out. This is an old limestone box culvert which is deteriorating & when there are heavy rains, water goes over Cut-Off Road. It was noted that this is not an emergency but will be on the Town’s watch list & check to see if due to the size of the needed culvert that it could possibly be a cost-share with the County.

(b)Road Equipment-Report/Repairs/ Purchases Needed: Chairman Curns noted that the new truck batteries should be replaced along with the fact that there is no engine block heater. Also noted that he checked on “Town of Mukwa” decals for the doors & the legal-size decal installed would be \$150.00. Supervisor Shaw made a motion to approve having the Town of Mukwa decals installed on the new plow truck’s doors by Advantage Signs at a cost of \$150.00 with a second to the motion made by Supervisor Manske. Motion carried.

(c)2021 Road Constructions Projects – Follow-up: Chairman Curns advised that he was notified by the contractor for the Broadway Street project that they anticipated pulverizing by the end of the week of the 19th. No further updates currently.

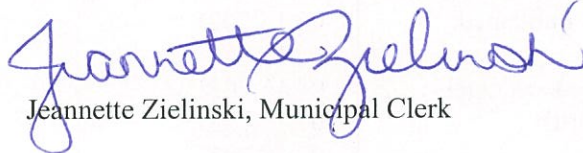
Meetings/Training/Waupaca County Zoning Hearings: Attended: Supervisor Shaw attended the July 6th @ 10:30 a.m. - Waupaca County Planning & Zoning Public Hearing regarding Town of Mukwa Comprehensive Rezone – Zone Map Amendment held at the Waupaca County Courthouse

Upcoming:

Correspondence Received: Wolf River Preservation Association Annual River Clean-up to be held Saturday, July 17th starting at 7:00 a.m.

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,



Jeannette Zielinski, Municipal Clerk